



**2008 NEA Representative Assembly
Information/Emergency Form**

I will not attend the 2008 NEA Representative Assembly (please sign form, no further information is necessary.)

I will attend the 2008 NEA Representative Assembly, July 1-July 6, 2008, Washington, DC
(Please complete the following)

NOTE: First Florida Caucus begins July 1st, 2008 at 2:00 p.m.

Plan to make arrangements to stay through the end of the convention which usually ends late in the evening on the last day. (July 6, 2008)

Is this your first time attending this convention?

Name: _____

Address: _____

SSN: _____ Phone # _____

Worksite: _____ Home Email _____

Hotel Information:

The Madison Hotel

1177 15th Street NW
Washington, DC 20005

King/DbI/Trpl/Quad \$170.00

The Westin Washington

1400 M Street, NW
Washington, DC

Single/DbI/Trpl/Quad \$179.00

Room assignment/information:

Arrival Date _____ Departure Date _____

I have made my own arrangements

Double Occupancy: I wish to room with _____ AND I have verified it with this person.

Please reserve a single room.

For office use only:

Security Deposit enclosed?

Check # _____ Date: _____ Amount: _____

Travel arrangements: Each delegate is responsible for their own travel arrangements.

Emergency Information: In case of emergency notify:

Name: _____

Address: _____

Phone: (Day) _____ (Evening) _____

Mobile Phone: _____ E-mail: _____

Signature _____ Date _____

Please click "Submit" or print and return this form to Carmen Rondon at the Orange CTA office Route #6 no later than April 25, 2008.

Please keep a copy for your records.

cta Statement of Claim - 2008 NEA Delegate Assembly

Please complete where marked* and attach your security deposit check for \$1,200.00 for an advance check.

Account No: 7020 Account Title: NEA RA Amount: \$1,200.00

For: Allotted funding.

Payable to _____
*(name, please print) *(work location) *(signature)

For Office Use Only:

Date of Check: _____ Check Number _____ Check Amount _____

Authorized by _____